

Point No.4 1 (a) & (b) under Right to information Act 2005

Sr. No.	Provisions towards Right to Information	Status
4. (1) (a)	Every public authority shall- Maintain all its records duly catalogued and indexed in a manner and the form which facilitates the right to information under this Act and ensure that all records that are appropriate to be computerized are, within a reasonable time and subject to availability of resources, computerized and connected through a network all over the country on different systems so that access to such records is facilitated:	Refer attached Annexure-I
(b)	Publish within one hundred and twenty days from the enactment of this Act,-	
(i)	The particulars of its organization, functions and duties;	Refer attached Annexure-I
(ii)	The powers and duties of its officers and employees;	Refer attached Annexure – I & II
(iii)	The procedure followed in the decision making process, including channels of supervision and accountability;	This Institute is under the control of the Directorate of Skill Development & Entrepreneurship. The Institute is not independently making decisions relating to the public issues and for better supervision and accountability.
(iv)	The norms set by it for the discharge of its functions;	Norms as prescribed by Directorate General of Training, New Delhi for teaching scheme, target and achievements are being fixed for teaching and monitoring the same periodically for its effective implementation.
(v)	The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions;	Rules and regulation are fixed for each scheme by Ministry of Skill Development & Entrepreneurship, New Delhi and the function for each scheme is being carried out.
(vi)	A statement of the categories of documents that are held by it or under its control;	No specific documents are held by the Department.
(vii)	The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof;	No such arrangement exists at present. All the decision regarding formulation of policy is being taken as per the orders of the competent authority.
(viii)	A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public;	No such bodies constituted.



(ix)	A directory of its officers and employees;	Refer attached Annexure - III
(x)	The monthly remuneration received by each of its officers' and employees, including the system of compensation as provided in its regulations;	Refer attached Annexure - IV
(xi)	The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made;	Refer attached Annexure - VI
(xii)	The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes;	Not Applicable
(xiii)	Particulars of recipients of concessions, permits or authorizations granted by it;	Not Applicable
(xiv)	Details in respect of the information, available to or held by it, reduced in an electronic form;	Not Applicable
(xv)	The particulars of facilities available to citizens for obtaining information, including the working hours of a library, or reading room, if maintained for public use;	Not Applicable
(xvi)	The names, designations and other particulars of the Public Information Officers;	Refer attached Annexure V
(xvii)	Such other information as may be prescribed; and thereafter update these publications every year;	



(Ravikiran D. Pawaskar)

Principal

PRINCIPAL

Margao Government
Industrial Training Institut
Borda, Margao-Goa

ANNEXURE - I

Margao Government Industrial Training Institute, Borda- Margao was established in the year 1978

Margao Government Industrial Training Institute, Borda- Margao functioning following Schemes as under:

Craftsmen Training Scheme (Continuing Scheme):

The Craftsmen Training Scheme was introduced by the Government of India in 1950 to ensure a steady flow of skilled workers in different trades for the Domestic Industry, to raise the quantity and quality of Industrial production by systematic training of workers and to reduce unemployment among the educated youth by equipping them for suitable industrial employment.

(II) The powers and duties of its officers and employees:

The Principal, HO/DDO in respect of this Department who has been delegated Financial Powers under the provision of Delegation of Financial Powers Rules and also having all the power of Administrative, Establishment, Admission Academic control in respect of students. Control of staff, sanctioning of leave, Advance, increment and to initiate disciplinary action against the staff as per provisions of CCS Rules.

Duties of Officers / Employees:

(a) Group Instructor:-

- Proper co-ordination is maintained in all the sections and the training programme is carried out efficiently, by personal close check and inspections.
- The tests are regularly carried out the trainees work is correctly assessed and proper record is kept in the progress cards.
- Raw material requirements of the sections are prepared well in advance to enable supply to be arranged in time.
- Safety precautions are observed in the workshop and Institute.
- The sections function strictly according to the time schedule laid down and proper discipline maintained.
- The Group Instructor will also conduct model lessons in his own or connected subjects.
- The Group Instructor will also carry out any additional work assigned to him by the Principal.



Principal

(b) Craft Instructor:-

- Taking of class of trainees in theory and practice according to the prescribed syllabus and graded exercises.
- Maintenance of attendance register, progress cards, raw material register, tools and equipment register, manufacturing register and other sectional records in accordance with the instructions.
- Checking and correcting of theory notes, practical work and journals of trainees.
- Preparing charts, drawing and other visual aid material for the section.
- Ensuring that the machines in the section are in good working condition and are properly cleaned at the closing time daily.
- Requisitioning of tools and raw materials required for the section.
- Ensuring close relationship with the trainees;
- Attending to leave applications of trainees.

(c) Store Keeper:-

- The prepare the indent of Requirement of Consumable / Stores and Stationery required by the Institute.
- The items required to be purchase is to be calculated on its Annual requirement as per the Job wise.
- Floating of Tenders and after opening to do all the formalities of purchases.
- The complete stores are required to be purchased and stocked and maintenance of proper books of stocks, such as Dead stock Books, consumable books and stationery Registers.
- The Store Keeper will have to do all the accounting items if purchase till the issue of items such as obtaining issue indent purchase till the issue of items such as obtaining issue indent and making the necessary entry of items issued.
- The Store Keeper will also have to be in-charged to see the maintenance work of the machinery of the section to see that it is maintained in good running condition, and maintenance of Annual Contract records.
- The Store Keeper will have to present to the Audit all the records of purchase made with the proper book of records



Handwritten signature in blue ink, possibly reading 'K. M. S. K. N.' or similar, with a horizontal line underneath.

(d) Head Clerk:

- Supervising and checking the works of the ministerial section and to allot the work to the ministerial staff.
- Supervision of Preparation of Reports>Returns, Seniority Lists/Gradation Lists, Budget Estimates, Audit Reports, Pension Cases, Work of Cashier, Internal Auditing, Compilation /Consolidation /Monitoring and disbursement of Budget, Reconciliation, correspondence on audit paras, Data Entry and Respective Correspondence, Work related to Recruitment etc.
- To check the reply of Legal Cases/ RTI cases and to ensure their timely submission.
- Training and guiding the junior ministerial staff.
- Any other work assigned by the superior authority.

(e) Programming Assistant:

- To maintain the Dynamic website for the ITI and update the same as and when required.
- Overall monitoring of NCVT MIS(Management Information System) portal w.r.t ITI.
- Key member of Centralized Admission Committee for handling and ensuring the smooth conduct of All Goa Centralized Admission Process for admissions to ITIs.
- To handle web portal activities related to Pradhan Mantri Kaushal Vikas Yojna (PMKVY).
- To plan/Coordinate Placement/Campus Interviews/Lectures/Workshops to be organized in collaboration with Head Office, the Institute's IMC, Industry Association and other Technical Experts.
- To organize occupational health and safety programmes in the ITIs.
- Maintenance & monitoring of Aadhaar Enabled Biometric Attendance staff and trainees of ITIs.
- To monitor the E-mail account of ITI.
- To carry out duties of SNA (System and Network Administrator) as per DOTT guidelines.

(f) Upper Division Clerk:

- Assistance related to Reports>Returns/Estimates
- Preparation of Pension Cases
- Work of Assistant to Cashier
- Preparing reply of Legal Cases/ RTI cases
- Correspondence on audit paras.
- Data Entry and Respective Correspondence work.
- Maintaining Service Books of staff
- Maintaining leave records.
- Work related to Recruitment etc
- File Maintenance
- Any other work assigned by the superior authority.


TANASIKAN

ANNEXURE - II

Duties of Principal, Supervisory and Instructional Staff of Industrial Training Institutes

(a) Principal: The Principal should ensure that:

1. All the instructions issued to him by the higher authorities are properly and expeditiously carried out;
2. Accounts are maintained properly, stores are properly accounted for and verified periodically, and the purchases are according to specification and in good condition;
3. Training programmes are carried out according to schemes;
4. Raw materials are purchased in time and duly supplied;
5. Machine and equipments are properly maintained;
6. Manufactured products are properly accounted for and disposed off in accordance with the rules and instructions issued from time to time;
7. Ensure that the foremen and supervisors maintain an extremely close supervision over the work of instructors and the progress of the classes;
8. Proper discipline is maintained in the institute;
9. There is close relationship between the trainees and the instructional staff;
10. Proper follow up is maintained of the passed out trainees;
11. Proper security arrangements are maintained and safety precautions observed.
12. The trainees get the proper medical aid and welfare arrangements are available; and
13. Proper facilities are made available to the inspection State Directorate, DGT, and other authorized bodies.

(b) GROUP INSTRUCTOR: The Group Instructors should ensure that:

1. Proper coordination is maintained in all the section and the training programme is carried out efficiently, by personal close check and inspections;
2. The tests are regularly carried out, the trainees work is correctly assessed, and proper record is kept in the progress cards;
3. Raw material requirements of the section are prepared well in advance to enable supply to be arranged in time;
4. Safety precautions are observed in the workshop; and
5. The section function strictly according to the time schedule laid down and proper discipline maintained.

The Group Instructor will also conduct model lessons in his own or connected subjects and also carry out any additional work entrusted to him by the Principal.



Principal

(c) VOCATIONAL INSTRUCTORS: The Vocational Instructors will be responsible

for:

1. Taking of classes of trainees in theory and practice according to the prescribed syllabus and graded exercises;
2. Maintenance of attendance register, progress cards, raw material register, tools and equipment register, manufacturing register and other sectional records in the accordance with the instructions;
3. Checking and correcting of theory notes, practical work and journal of trainees;
4. Preparing charts, drawing and other visual aid material for the section;
5. Ensuring that the machine in the section are in good working condition and are properly cleaned at the closing time daily;
6. Requisitioning of tools and raw material requirement for the section.
7. Ensuring close relationship with the trainees; and
8. Attending to leave applications of trainees.



(Ravikiran D. Pawaskar)
Principal

ANNEXURE - III

Sl. No.	Name	Designation/ Trade	Address	Contact No.	E-Mail
1	Shri. Ravikiran D. Pawaskar	Principal	Shree Shantai Nivas, H. No. 43 B/(B-1), Bobteawado, Dovorim, Navelim, Salcete- Goa	9423312964 7020084823	ravikiran_0610@rediffmail.com
2	Shri Sudesh Gadkari	Group Instructor	Godavari Nivas, 79/A, Ghalamarod, Aquem Baixo, Navelim, Margao Goa	9423835893	sudeshgadkari@yahoo.co.in
3	Shri Menino A. Bosco Couninho	Group Instructor	Socrecotta- Cuncolim-Salcete- Goa	9420694158	bosco7878@gmail.com
4	Shri Santosh P. Dessai	Group Instructor	H. No.132/2, Mulem-Paroda, P.O., Quepem, Goa 403705	9822138802	Santoshdessai5@gmail.com
5	Smt. Rima Pangam	G.I.- Computer Operator & Programmin g Assistant (COPA)	H. No.111, Pajifond, Margao - Goa.	9422640273	Rima.pangam67@gmail.com
6	Smt. Jennifer Vaz e Severes	G.I. (COPA)	H.No. 31, Rua de Saudades, Pajifond Margao Goa 403601	9822986323	vsj16@rediffmail.com
7	Smt. Sandra L. Mascarenhas	V.I.(T)- Information Technology	Vasant Vihar Apts.F-1, Nr.Santos Garage,Aquem Alto,Margao-Goa.	9850457438	sandramas1@gmail.com
8	Smt. Cynthia Vales e Ferrao	V.I. (P)- Hair & Skin Care	H. No.1588/A, Gottunguem, Curtorim, Salcete - Goa.	7057913825	cynthiavalesferrao6363@gmail.com
9	Smt. Reena Gracias	V.I. (P)- Hair & Skin Care	H.No.1234/3,Thall, Shiroda-Goa.	9158572260	graciasreena@gmail.com
10	Shri. Infant Naronha	V.I.(P) - Desktop Publishing Operator (DTPO)	H. No.76, Nr. Carnel Seva Mandir convent, Borda, P.O. Fatorda, Margao, Salcete - Goa 403602	9923170481	infantnaronha@gmail.com
11	Smt.Rupali S. Prabhu	V.I.(P)- Cutting & Sewing	T-19, 3rd floor,Nr.Masjid, Vikrant Bldg.Malhat, Margao-Goa - 403601	9421136982	rupalisprrabhu@rediffmail.com

12	Smt. Pratiksha S. Gauns Desai	V.I. (T) - Fitter	H. No.396/A, Shantinagar, Rawanfond, Navelim, Salcete, South Goa.	9823897789	pratikshagd@gmail.com
13	Smt.Sweta Harmalkar	V.I Mech. Electronics (ICTSM) (on WPB)	Nr. Power House, Pontemol, Curchorem - Goa.	9823480775	shwet_h@yahoo.com
14	Shri. Ram Ankush Naik	V.I.(T)- Maths & Drawing	H. No. 408, Tony Nagar, Sanvordem, Goa.	7798099159	marinda74@yahoo.com
15	Shri Vinay V. Desai	V.I.(T)-Fitter	H. No.206, Moll Fatorpa, Quepem via Cuncoim, Salcete - Goa.	7798985510	vingedd123@gmail.com
16	Shri. Pankaj Naik	V.I.(P) - Plumber	H.No.109/8,Be hind Govt.HighSchool, Zambaulim, Goa - 403705	9822489303	jpannaik@gmail.com
17	Shri. Dixon I. E.E. D'Costa	V.I.(P) -Food & Beverage Services	H.No.146, Nr. BOI, Culsabhatt, Chandor, South-Goa	9309934719	dixonitfb@gmail.com
18	Shri Vicente Colaco	V.I. (P)-Food Production	H.No.1082,St. Xavier Raia, Salcete- Goa.403720	8830044697	vicentecolaco07@gmail.com
19	Smt. Sapana Poi Anglo	V.I. (P) - Sewing Technology	H. No.423/A-C.P. Anglo Residential Complex, St. Joaquim Chapel Road, Borda, Fatorda - Goa 403 602.	9420687025/ 7387558950	sapna.poiangle@gmail.com
20	Shri Prashant G. Gaonkar	V.I. (T) Electrician	H. No. 562, Kirlapal Dabal, Dharbandora- Goa	9049208177	prash.gaonkar@gmail.com
21	Shri Derryl Vaz	V.I. (P) - Electrician	H. No.255/1, Assolda Kumsai, Chandor, Goa 403714	7798609368	darederry19@gmail.com
22	Shri. Vivek Rane	V.I. - (CHNM) (Contractual Basis)	4, Virginkar Enclave, Nr. Maruti Mandir, Dayamati, Davorim, Navelim, Salcete - Goa.	7507144438	vivekrane1974@gmail.com



23	Smt. Rupa Padiyar	V.I. - (Workshop Calculation & Science) (Contractual Basis)	FO-3, Roofmakers Daud Residency, Aquem, Alto, Margao, Goa - 403 601.	9890976600	rupapadiyar14@gmail.com
24	Shri. Tulshidas Gaonkar	V.I. - Mechanic Refrigeration Air Conditioning- R & AC (Guest Lecturer)	12K, F-1, Tuko Apartment, Rawanfond, Aquem Baixo, Navelim, Salcete - Goa.	9158593350	tulshidasgaonkar.goa@gmail.com
25	Shri Uddesh Anand Gawwas	Guest Lecturer - Electronics Mechanic	H. No.108, Tamsodo, Dharbandora - Goa 403 406	9511758701	uddeshgawwas14@gmail.com
26	Smt. Neelam Dalvi	Guest Lecturer (ICTSM)	Flat No.C-201, 2nd Floor, L&L Magnolia, Murida, Fatorda, Goa - 403602.	9422635882	neelamsdalvi@gmail.com
27	Ms. Sakshi Prabhudessai	Guest Lecturer - Employability Skills	H. No.580, Madhegal Kakoda, Curchorem, Goa - 403706	8806264254	sakshiprabhudessai6@gmail.com
28	Ms. Nikita Naik	Guest Lecturer - Employability Skills	H. No. 240, Pushp-kunj, Dudhgala, Savordem, Goa	9881685859	nikitanaik2798@gmail.com
29	Ms. Dhanashri Anil Dessai	Guest Lecturer - Employability Skills	Flat No. 32/5- 7, Ramnagari Housing Society, St. Jose de Areal, Mugali, Salcete, Goa.	7875516944	dessaidhanashri6@gmail.com
30	Ms. Nashi Nityanand Gurav	Guest Lecturer - Food & Beverage Service Assistant (DST)	H. No.289/1, Kumbharwada, Shirvoi, Quepem, Goa	9834109743	nashigurav7@mail.com
31	Ms. Reema R. Borkar	Guest Lecturer - Food Production (DST)	H. No.606/7, Davodxet, Xeldem, Tanki, South - Goa 403705	9834720369	rimaborker@gmail.com



32	Mr. Sidharth Somnath Naik	Guest Lecturer - R & AC Technician	H. No.245, Sudhirwada, Rivona, Sanguem, Goa	9145059378	sidhartmaik4382@gmail.com
33	Shri Chandrakant S. Parab	Guest Lecturer - (Plumber)	H. No.108, Deulwada, Pissurlem, Sattari - Goa 403530	9158334110	parabchandrakant2020@gmail.com
34	Ms. Sandhya Chawan	Counselor	Flat No. FF-II, Block B, Majestic Spa, Ambequewadd o. Verna, South - Goa 403722	8788247275	Csandhya151@gmail.com
35	Smt. Sunita J. Paininker	Head Clerk	UG-B-02, Suman Residency, Borda, Opp. St. JoaquimChapel . Margao, South Goa - 403602	9850407904	nimapaininker@gmail.com
36	Smt. Siddhi Karapurkar	Programming Assistant	Ashad Housing Complex, Flat No.6, 2nd Floor, Madel, Margao - Goa.	9423315693	siddhi.karapurkar18@gmail.com
37	Shri Manoj Nagekar	Storekeeper	65/C-3/18, Sun Valley Residency, Borebhat, Arlem, Raia, Salcete, Margao - Goa.	9823963750	manojnagekar@rediffmail.com
38	Smt. Saffa Shaikh	U.D.C.	H. No.104/34, Behind Masjid, Makhdoom Ashraf Nagar Cooperative Housing Society, Cortalim, Mormugao, South Goa- 403722	9552327191	saffa2976@gmail.com
39	Shri. Nelson Oliveira	U.D.C.	H.No.201, Novimoddi, Tilamol,Quepe m-Goa.	9764533130	nelson3637@gmail.com
40	Shri Joaquim Jose Da Costa	U.D.C.	H. No. 170, Guirdolim, Moddem Vaddo, Chandor, Salcete - Goa 403714.	7588442607	sajoaquim@rediffmail.com


MANJESHWAR

41	Shri Pravin Virdikar	L.D.C.	H. No. 166, Malbhat, Margao, Goa - 403601	9823131125	prachivirdikar70@gmail.com
42	Smt. Surabhi P. Keni	L.D.C. (W.P.B. from Head Office)	H. No.211, Near Vithal Mandir, Comba, Margao, South - Goa 403601.	9860997240	subhk0307@gmail.com
43	Shri. Necessidade Noronha	Maintenance Mechanic	H. No.160, Vithlyanagar, Margao - Goa.	9850459282	NecvNonha@gmail.com
44	Smt. Clarina Barreto	Peon	H. No.363, Agali, Fatorada, Margao - Goa.	9763777421	clarina07barreto@gmail.com
45	Shri Filomeno Galdinho	Peon (on W/PB at Cacora Govt. ITI)	H. No.958, Pequeno Rumbordem, Curtorim, Salcete - Goa.	9822147821	briangaldinho26102006@gmail.com
46	Shri Manguesh Naik	Multi Tasking Staff (Watchman)	H.No.20, Velop, Kapleshwari, Kavelm, Ponda-Goa.	9890050688	nmangesh.485@gmail.com
47	Ms. Swizle Nacia Estibeiro	Apprentice	H. No.300, Zoddim, Margao, South Goa - 403 709.	7264870224	swizleestibeiro123@gmail.com
48	Ms. Kanishka K. Gauns Dessai	Apprentice	H. No.308/2, Voyamol Xeldem, Quepem - Goa.	8329691810	kanishkagaunsdessai@gmail.com
48	Mr. Aditya Uttam Naik	Apprentice	H.No. 5/206, Carojem, Cuncolim, South-Goa. 403 703.	9623253931	Naikaditya1996@gmail.com
50	Shri Anish Premnand Velip	Apprentice	H.No.350, Velipwada Bali, South Goa - 403703.	8010527433	Anishvelip743@gmail.com
51	Smt. Pranjali P. Dessai	Apprentice	H. No. 74, Vailto wada, Xelvona, Curchorem, South Goa - 403706.	9850925878	Pranjalidesai.2019@rediffmail.com
52	Smt. Rachana Ramakant Mhadlekar	Apprentice	H. No. 10, Bhimasa, Cuncolim, Salcete South Goa - 403703.	9765901656	rachanamhadlekar10@gmail.com

53	Ms. Rewa Siema Melo	Apprentice	H. No. 112-B, Duguem, Nuvem Margao, South - Goa 403601	7796878284	rewadmello@gmail.com
54	Shri Dorries Monteiro	Driver (Heavy Vehicle)	H. No. 125/B, Voddy Cuncolim, Salcete, South- Goa- 403703	9850769610	dorriesmonteiro09@gmail.com
55	Smt.Andrez Barreto	Sweeper (Contract basis)	H.No.126, Borda, Margao- Goa	8805853224	andrezbarreto@gmail.com
56	Shri Khamrudin Bashir Momin	Driver (GHRDC)	H. No. 1112, Near Chougule Mirabag Costimol, Savordem, South-Goa- 403706	8010599130	khamrudinmomin3@gmail.com
57	Smt. Sharmila Kalu Patil	Attendant (Utility) - GHRDC	153/2, Cupwada, Adnem, Balli	9403489830	S68013587@gmail.com
58	Smt. Asha Mudali	Attendant (Utility) - GHRDC	H. No. 34, Opp. Junta qtrs, Pajifond, Marrago, Goa. H. No.266, Gaonkarwada, Avedem, Quepem, Goa. H. No.88, Mayer Xelvona, Curchorem, Goa.	9503336891	mudaliasha25@gmail.com
59	Shri Prashant K. Kalekar	Attendant (Utility) - GHRDC		8010413514	prashantkalekar28@gmail.com
60	Smt. Laxmi Dessai	Attendant (Utility) - GHRDC		7796079159	sushma.dessai1978@gmail.com

(R. D. Pawaskar)
Principal

ANNEXURE-IV

MARGAO GOVT ITI, BORDA MARGAO GOA

SR. NO.	NAME OF THE STAFF	DESIGNATION	BUDGET HEAD	LEVEL +BASIC PAY	GROSS SALARY
1	SMT. RIMA PANGAM	GROUP INSTRUCTOR (COPA)	2230- Labour & Employment 03- Training 101- Industrial Training Institute 02 - Industrial Training Centre Expansion (Plan) 00- General 01- Salaries	LEVEL-9 104800/-	192232/-
2	SMT. JENNEFR VAZ E SEVERES	GROUP INSTRUCTOR (COPA)	2230- Labour & Employment 03- Training 101- Industrial Training Institute 02 - Industrial Training Centre Expansion (Plan) 00- General 01- Salaries	LEVEL-9 93000/-	171228/-
3	SMT. SAFPFA SHAIKH	UPPER DIVISION CLERK	2230- Labour & Employment 03- Training 101- Industrial Training Institute 03- Common Service Facility Centre (NP) 00- General 01- Salaries	LEVEL-4 33300/-	62118/-
4	SHRI. RAVIKIRAN D. PAWAKAR	PRINCIPAL	2230- Labour & Employment 03- Training 101- Industrial Training Institute 04 - I.T.I./Centre, Craftsman Training Scheme (NP) 00 - General 01 - Salaries	LEVEL-9 101700/- LEVEL-8 78800 LEVEL-8 81200	186714/- 143108/- 147380/-
5	SHRI SUDESH GADKARI	GROUP INSTRUCTOR	2230- Labour & Employment 03- Training 101- Industrial Training Institute 04 - I.T.I./Centre, Craftsman Training Scheme (NP) 00 - General 01 - Salaries	LEVEL-8 78800	143108/-
6	SHRI MENINO A B COUTINHO	GROUP INSTRUCTOR	2230- Labour & Employment 03- Training 101- Industrial Training Institute 04 - I.T.I./Centre, Craftsman Training Scheme (NP) 00 - General 01 - Salaries	LEVEL-8 81200	147380/-
7	SMT. SUNITA J. PAINGINKER	HEAD CLERK	2230- Labour & Employment 03- Training 101- Industrial Training Institute 04 - I.T.I./Centre, Craftsman Training Scheme (NP) 00 - General 01 - Salaries	LEVEL-6 64100/-	116942/-
8	SHRI SANTOSH P. Dessai	GROUP INSTRUCTOR	2230- Labour & Employment 03- Training 101- Industrial Training Institute 04 - I.T.I./Centre, Craftsman Training Scheme (NP) 00 - General 01 - Salaries	LEVEL-7 62200	113560
9	SHRI. INFANT NORONHA	VOCATIONAL INSTRUCTOR	2230- Labour & Employment 03- Training 101- Industrial Training Institute 04 - I.T.I./Centre, Craftsman Training Scheme (NP) 00 - General 01 - Salaries	LEVEL-7 53600/-	98252/-
10	SHRI. PANKAJ NAIK	VOCATIONAL INSTRUCTOR	2230- Labour & Employment 03- Training 101- Industrial Training Institute 04 - I.T.I./Centre, Craftsman Training Scheme (NP) 00 - General 01 - Salaries	LEVEL-6 47600/-	87572/-
11	SMT. CYNTHIA VALES E FERRAO	VOCATIONAL INSTRUCTOR	2230- Labour & Employment 03- Training 101- Industrial Training Institute 04 - I.T.I./Centre, Craftsman Training Scheme (NP) 00 - General 01 - Salaries	LEVEL-7 55200/-	101100/-
12	SMT. REENA GRACIAS	VOCATIONAL INSTRUCTOR	2230- Labour & Employment 03- Training 101- Industrial Training Institute 04 - I.T.I./Centre, Craftsman Training Scheme (NP) 00 - General 01 - Salaries	LEVEL-7 55200/-	101100/-
13	SMT. RUPALI PRABHU	VOCATIONAL INSTRUCTOR	2230- Labour & Employment 03- Training 101- Industrial Training Institute 04 - I.T.I./Centre, Craftsman Training Scheme (NP) 00 - General 01 - Salaries	LEVEL-7 53600/-	98252/-
14	SHRI DIXON I.E.E. D'COSTA	VOCATIONAL INSTRUCTOR	2230- Labour & Employment 03- Training 101- Industrial Training Institute 04 - I.T.I./Centre, Craftsman Training Scheme (NP) 00 - General 01 - Salaries	LEVEL-6 47600/-	87572/-
15	SHRI. RAM ANKUSH NAIK	VOCATIONAL INSTRUCTOR	2230- Labour & Employment 03- Training 101- Industrial Training Institute 04 - I.T.I./Centre, Craftsman Training Scheme (NP) 00 - General 01 - Salaries	LEVEL-6 47600/-	90416/-
16	SHRI. VICENTE COLACO	VOCATIONAL INSTRUCTOR	2230- Labour & Employment 03- Training 101- Industrial Training Institute 04 - I.T.I./Centre, Craftsman Training Scheme (NP) 00 - General 01 - Salaries	LEVEL-6 44900/-	82766/-
17	SMT. SAPANA V. POI ANGLO	VOCATIONAL INSTRUCTOR	2230- Labour & Employment 03- Training 101- Industrial Training Institute 04 - I.T.I./Centre, Craftsman Training Scheme (NP) 00 - General 01 - Salaries	LEVEL-6 44900/-	82766/-
18	SMT. SWETA HARMALKAR	VOCATIONAL INSTRUCTOR	2230- Labour & Employment 03- Training 101- Industrial Training Institute 04 - I.T.I./Centre, Craftsman Training Scheme (NP) 00 - General 01 - Salaries	LEVEL-6 47600/-	87572/-
19	SMT. PRATIKSHA S G DESSAI	VOCATIONAL INSTRUCTOR	2230- Labour & Employment 03- Training 101- Industrial Training Institute 04 - I.T.I./Centre, Craftsman Training Scheme (NP) 00 - General 01 - Salaries	LEVEL-6 47600/-	87572/-
20	SHRI DERRYL MILAGRES VAZ	VOCATIONAL INSTRUCTOR	2230- Labour & Employment 03- Training 101- Industrial Training Institute 04 - I.T.I./Centre, Craftsman Training Scheme (NP) 00 - General 01 - Salaries	LEVEL-6 44900/-	82766/-
21	SMT. PRASHANT GAONKAR	VOCATIONAL INSTRUCTOR	2230- Labour & Employment 03- Training 101- Industrial Training Institute 04 - I.T.I./Centre, Craftsman Training Scheme (NP) 00 - General 01 - Salaries	LEVEL-6 44900/-	82766/-
22	SHRI. MANOJ NAGEKAR	STORE KEEPER	2230- Labour & Employment 03- Training 101- Industrial Training Institute 04 - I.T.I./Centre, Craftsman Training Scheme (NP) 00 - General 01 - Salaries	LEVEL-5 39200/-	72620/-
23	SHRI. NELSON OLIVEIRA	LOWER DIVISION CLERK	2230- Labour & Employment 03- Training 101- Industrial Training Institute 04 - I.T.I./Centre, Craftsman Training Scheme (NP) 00 - General 01 - Salaries	LEVEL-4 30500/-	59978/-
24	SHRI. FILOMENO GALDINHO	MTS	2230- Labour & Employment 03- Training 101- Industrial Training Institute 04 - I.T.I./Centre, Craftsman Training Scheme (NP) 00 - General 01 - Salaries	LEVEL-2 34000/-	63364/-
25	SHRI MANGUESH CURUDAS NAIK	MTS	2230- Labour & Employment 03- Training 101- Industrial Training Institute 04 - I.T.I./Centre, Craftsman Training Scheme (NP) 00 - General 01 - Salaries	LEVEL-2 34000/-	63364/-



26	SMT. SIDDHI KARAPUKAR	PROGRAMMING ASSISTANT	2230- Labour & Employment 03- Training 101- Industrial	LEVEL-7 53600/-	98252/-
27	SHRI. PRAVIN VIJDIKAR	LOWER DIVISION CLERK	03- Training 101- Industrial	LEVEL-2 34000/-	63364/-
38	SHRI. NECESSIDADE NORONHA	MAINTENANCE MECHANIC	Training Institute 05 - Skilled Development Project of World bank (P)	LEVEL-2 26000/-	49124/-
29	SHRI. VINAY V. DESSAI	VOCATIONAL INSTRUCTOR	00 - General 01 - Salaries	LEVEL-6 47600/-	87572/-
30	SMT. SANDRA C. C. LOPES MASCARENHAS	VOCATIONAL INSTRUCTOR	2230- Labour & Employment 03- Training 101- Industrial Training Institute 08 - Centre of Excellence (Plan) 00 - General 01 - Salaries	LEVEL-7 58600/-	107152/-

MARGAO GOVT ITI, BORDA MARGAO GOA (CONTRACT STAFF V.I'S)

SR. NO.	NAME OF THE STAFF	DESIGNATION	BUDGET HEAD	CONSOLIDATED REMUNERATION
1	SMT. RUPA PADYAR	VOCATIONAL INSTRUCTOR (CONTRACT)	2230- Labour & Employment 03- Training 101 - Industrial Training Institute 02 - Industrial Training Centre & Expansion (NP) 00 - General	47500/-
2	SHRI VIVEK NAIK	VOCATIONAL INSTRUCTOR (CONTRACT)	30-Other Contractual Staff	47500/-

MARGAO GOVT ITI, BORDA MARGAO GOA (GUEST LECTURER)

SR. NO.	NAME OF THE STAFF	DESIGNATION	BUDGET HEAD	CONSOLIDATED REMUNERATION
1	SHRI. TULSHIDAS GAONKAR.	V.I - MECHANIC REFRIGERATION AIR CONDITIONING-R & AC (GUEST LECTURER)	2230- Labour & Employment 03- Training 101 - Industrial Training Institute 02 - Industrial Training Centre & Expansion (NP) 00 - General 50- Other Charges	AS PER GOVT. GUIDELINES
2	SHRI UDDESH ANAND GAWAS	GUEST LECTURER - ELECTRONICS MECHANIC		
3	SMT. NEELAM DALVI	GUEST LECTURER (ICTSM)		
4	MS. SAKSHI PRABHUDESSAI	GUEST LECTURER - EMPLOYABILITY SKILLS		
5	MS. NIKITA NAIK	GUEST LECTURER - EMPLOYABILITY SKILLS		
6	MS. DHANASHRI ANIL DESSAI	GUEST LECTURER - EMPLOYABILITY SKILLS		
7	MS. NASHI NITYANAND GURAV	GUEST LECTURER - FOOD & BEVERAGE SERVICE ASSISTANT (DST)		
8	MS. REEMA R. BORKAR	GUEST LECTURER - FOOD PRODUCTION (DST)		
9	MR. SIDHARTH SOMNATH NAIK	GUEST LECTURER - R & AC TECHNICIAN		
10	SHRI CHANDRAKANT S. PARAB	GUEST LECTURER - (PLUMBER)		



MARGAO GOVT ITI, BORDA MARGAO GOA (CONTRACT STAFF)

SR. NO.	NAME OF THE STAFF	DESIGNATION	BUDGET HEAD	CONSOLIDATED REMUNERATION
1	SMT. ANDREZA BARRETO	SWEEPER (CONTRACT)	2230- Labour & Employment 03- Training 101- Industrial Training Institute 02 - Industrial Training Centre & Expansion (NP) 00 - General 30-Contractual Services	20,400/-

MARGAO GOVT ITI, BORDA MARGAO GOA (TEMPORARY STAFF)

SR. NO.	NAME OF THE STAFF	DESIGNATION	BUDGET HEAD	STIPENDS
1	MS. SWIZLE NACIA ESTIBEIRO	APP. TRAINEE	2230- Labour & Employment 03- Training 102 - Apprenticeship Training 02 - Apprenticeship Scheme under Apprenticeship Act (NP) 00 - General 34 - Scholarship/Stipend	10,000/-
2	MS. KANISHKA K. GAUNS DESSAI	APP. TRAINEE		13,000/-
3	MR. ADITYA UTTAM NAIK	APP. TRAINEE		13,000/-
4	SHRI ANISH PREMANAND VELLIP	APP. TRAINEE		10,000/-
5	SMT. PRANJALI P. DESSAI	APP. TRAINEE		13,000/-
6	SMT. RACHANA RAMAKANT MHADLEKAR	APP. TRAINEE		13,000/-
7	MS. REWA SIENA MELO	APP. TRAINEE		10,000/-



Ravikiran D. Pawaskar
(Princippal)

ANNEXURE - V

Sl. No.	Name of the Officials	Designation	Designation under RTI Act	Address	Contact No.	E-Mail
1	Shri. Ravikiran D. Pawaskar	Principal	Public Information Officer	Shree Shantai Niwas, H. No. 43 B/(B-1), Bobteawado, Dovorlim, Navelim, Salcete-Goa	9423312964 7020084823	ravikiran_0610@rediffmail.com
2	Shri Sudesh Gadkari	Group Instructor	Assistant Public Information Officer	Godavari Nivas, 79/A, Ghalamarod, Aquem Baixo, Navelim, Margao Goa	9423835893	sudeshgadkari@yahoo.co.in



Ravikiran D. Pawaskar

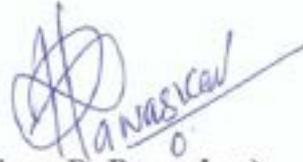
(Principal)

ANNEXURE - VI

Section 4 sub section (b) xi

(xi) The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made

Financial Year		Budget Estimates	Expenditure in Lakhs
2024-25	Revenue	509.91 Lakhs	477.97 Lakhs
	Capital	6.70 Lakhs	5.17 Lakhs
	Total	516.61 Lakhs	483.14 Lakhs



(Ravikiran D. Pawaskar)

Principal

PRINCIPAL

Margao Government

Industrial Training Institut

Borda, Margao-Goa